**Optometry Internship at Gomabai Netralaya**

**General Information**

1. The duration of clinical training during internship in clinical optometry at Gomabai Netralaya is 1 year (12 complete months).
2. It is mandatory to specify the nationality of the candidate.
3. Successful completion of 6 semesters or 3 years of academics in the Optometry UG degree is mandatory to be eligible to pursue this clinical training programme.
4. Students are eligible for 15 days leave in year apart from Sundays. There will be an extension of internship for candidates availing long leave more than 15 days due to any unforeseen circumstances. Study leave will not be sanctioned for any exam exams during the course of internship.
5. Students will not be encouraged to attend any interview or job placement until successful completion of internship.
6. Emergency leave will be approved only on submitting of authentic documents.
7. The standard work timings would be 9 hours (8am to 5pm, 9am to 6pm, 10am to 7pm or 11am to 8pm). However posting timings would vary based on the branch or camp timings.
8. Attractive stipend will be provided during the course of internship.
9. Postings are framed to benefit both the organization and the students. Therefore interns will be deputed accordingly, on rotation basis at base hospital, at outreach camps and vision centers.
10. Interns posting roster will be circulated systematically.

**Application process**

1. Application form will be available on our website.
2. Candidate must furnish correct details as per the requirements mentioned on the application form (Documents to be attached).
3. Overwriting to be strictly avoided.
4. Ensure the application is complete on reconfirming with checklist.
5. Security deposit Rs.10000/- which will be refundable after completion of 12 months of internship period.

**Submission process**

1. Kindly attach all the documents and share your details via email to hr@gomabainetralaya.org
2. Documents to be submitted (mandatory)
3. Completed application form
4. 10th pass certificate
5. 12th pass certificate
6. Under Graduation Optometry mark sheet (Complete 3 yrs)
7. Bonafide Certificate from College.
8. No objection Certificate to undergo Clinical training from authorized personnel of respective College/University.
9. Identification proofs (Voter ID/ Aadhar card/ Driving license/ PAN card)
10. 3 passport size photographs.

**Joining process**

1. Only limited seats are available.
2. Selection process will be on first come basis.
3. Selection will be based on virtual interview performance. Selected candidate need to join the internship program on or before 15th July.
4. Please carry two white aprons without any logo.

**Terms and conditions**

1. The interns are expected to maintain professional etiquette which includes honesty integrity and confidentiality.
2. Termination with no refund of security deposit in case of:
3. False documents submission
4. Dishonesty
5. Having backlog
6. Improper behavior with opposite gender
7. Voiding the rules and instructions of the superiors.
8. Improper behavior towards patients.
9. Interns can be deputed to various branches in different cities based on the organizations requirement.
10. The candidate will be terminated from the course in case of absence from duty without prior information to the concerned authority for more than 7 days.
11. Travel should not be undertaken to outside the city of posting without prior approval from the concern authorities.

**Declaration**

I have carefully read the general information and application guidelines of the optometry internship programme at Gomabai Netralaya Neemuch and I accept to abide by them during this period of Clinical training.

Signature of principle Signature of candidate

Date: Place